

OVERVIEW

Reality SF is a church community located in San Francisco, California, that is committed to following Jesus and seeking renewal in our city. We are committed to doing this by being with Jesus, becoming like Jesus, and doing what Jesus did. To that end, we are looking to hire a talented *Production Director* to lead our Volunteer Production Team and to manage all Audio/Visual/Lighting production for Reality SF services, special events, and digital content.

ROLE SUMMARY

The Production Director is responsible for the implementation and execution of any AVL needs in Reality SF facilities, for special events, and for the management and leadership of the volunteers who serve on the Production Team.

The Production Director will work closely with the Music and Communications Departments, and when needed, will work closely with other staff members to collaborate on the vision of all things related to AVL for our services and for special events.

The Production Director will lead by example in a culture of faith, positivity, encouragement, and growth in our Reality SF volunteer teams and in our broader Reality SF family, while striving to create an excellent technological and aesthetic experience for all who attend our services and experience our digital content. The Production Director should represent Christ and His church well in the community at large. They should be a team player and follow the biblical model of sacrifice by being willing to put the needs of others in front of their own. In all of their actions, they should be positive and supportive of [the Core Values and the Mission of Reality SF](#).

QUALIFICATIONS

- Love for Jesus and His Church
- Love for ministry in an urban context and for San Francisco
- Agreement with [the statement of faith and theology](#) of Reality SF
- Character and lifestyle of a deacon as described in 1 Timothy 3:8-13
- An understanding and appreciation of the Bible, Biblical theology, and historic Christian traditions
- Experience working in the production/technical side of music/events
- Experience in teaching others to develop tech skills
- Experience or willingness to learn new production/technical skills that may become required in the future
- Organized, reliable, and demonstrating great work ethic and integrity
- Excellent interpersonal and communication skills

- Self-motivated, and able to take projects from start to finish
- An inherent desire to achieve exceptional results in collaboration with the staff and volunteer teams at Reality SF
- Commitment to conduct themselves in community and in ministry within our values of faith, humility, hospitality, and rootedness

SPECIFIC DUTIES & RESPONSIBILITIES

The Production Director will:

- Oversee the Production Team - which includes all processes pertaining to volunteer on-boarding, training, scheduling, communication, and off-boarding - as well as owning all communications to Production Team and fostering a sense of teamwork within the Production Team
- Direct the Production Team on the setup, expectations, execution, and breakdown of all things related to AVL production for all Reality events - including Sunday services, midweek band rehearsals, and special events, as-needed
- Create systems that best steward the spiritual/emotional well-being and time-commitment of the volunteers, while creating effective and dependable systems and standards that contribute to excellent experiences for those attending our services or experiencing our digital content
- Maintain current standards of operation, improve systems and execution of production, and pioneer new ways for the Production Team to create meaningful ways for the congregation to experience Jesus through AVL content/production
- Steward Reality SF resources and equipment including the maintenance, inventory, and upkeep of existing equipment, upgrading and purchasing new equipment, and implementing protocols and processes of best practices on equipment that Reality owns, rents, or installs for any Reality event or facility
- Work with contractors, consultants and pertinent staff to develop the AVL infrastructure throughout our building
- Oversee the recording, post-production, and upload process of any required audio and/or video from services for web content, podcast purposes, etc.
- Partner with the Music Pastor and other staff in the development, operation, and management of the in-house Reality SF studio, where music, podcasts, and videos are produced
- Work with the staff to accommodate any AVL needs that may arise throughout our facilities or in various events throughout the week
- Attend "All Staff" events and ministries, and mid-week staff/team meetings, when requested
- ...and any other AVL/Production responsibilities that may arise

PRODUCTION DIRECTOR

JOB DESCRIPTION



Status

Full-time

Work-week details

- Workweek is Sunday-Thursday; band rehearsal is every Wednesday evening, unless otherwise noted
- Friday and Saturday are off, unless your presence is required at Special Events

Supervises

Volunteer Production Team

Reports to

Music Pastor

Compensation Range

\$65-80k, dependent on experience

If interested/next steps...

If interested, please submit a resume and a brief video telling us a bit about yourself (nothing fancy is needed! Mobile/webcam is sufficient) to tyler@realitysf.com with the Subject "*Reality SF Production Director Application*"